

**DISCLOSURE BY NON-ELECTED PUBLIC EMPLOYEE
OF TRAVEL EXPENSES SERVING A LEGITIMATE PUBLIC PURPOSE
AS REQUIRED BY 930 CMR 5.08(2)(d)1.**

NON-ELECTED PUBLIC EMPLOYEE INFORMATION	
Name of non-elected public employee:	Marlene Clapp
Title/ Position	SUCCESS Assistant Director of Research and Evaluation
Agency/ Department	Massachusetts Association of Community Colleges (MACC)
Agency address:	1 Massasoit Blvd., Brockton MA 02302
Office phone:	617-936-4593
Office e-mail:	clappm@macc.mass.edu
Write an X to confirm each statement.	I am filing this disclosure because: ☐ I am going to engage in an activity that serves a legitimate public purpose, i.e., it is intended to promote the interests of the Commonwealth, a county or a municipality; and ☒ A non-public entity (but not a lobbyist) has offered to reimburse, waive or pay travel expenses and costs worth more than \$50.
ACTIVITY THAT SERVES A LEGITIMATE PUBLIC PURPOSE	
Describe the activity which is the reason for traveling.	I am a member of one of 12 cross-functional teams that have been participating in a year-long national learning community, the Postsecondary Data for Action Network (PDAN), dedicated to leveraging data to advance student success. While most PDAN meetings have occurred virtually, the organizers have arranged for one in-person convening in Washington, D.C., during July 2026.
Describe your participation in the activity.	I lead the Massachusetts SUCCESS (Supporting Urgent Community College Equity through Student Services) Initiative PDAN team. The main goal of our team project, for which we will have dedicated time at the convening to work on, is to devise ways to collect more inclusive data on the experiences and outcomes of all student participants, including those from priority populations for whom we currently lack comprehensive data. As SUCCESS broadens to reach more students and its strategies are refined, it is especially important to understand the experiences and outcomes of those students who are most in need of the support it provides. Ideally, by the end of the PDAN year, we aim to identify concrete strategies for capturing better data – both qualitative and quantitative – for students living with disabilities and LGBTQIA+ students (e.g., who they are, how they experience our programs and colleges, what success looks like for them). Respecting and addressing factors that complicate current data capacity is of prime importance in meeting this goal.
Date, time and location of activity.	July 15th, 2026 (full day) through July 16th, 2026 (morning through early afternoon) at the Fairmont Washington D.C. Georgetown hotel. I will need to travel the day prior, July 14th, to arrive on time for an early morning start on July 15th. I plan to travel home at the conclusion of the convening on July 16th.

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 STATE OFFICE OF MASS. GOV.
 2026 JUN 23 AM 10:45

Please explain how the activity will promote the interests of the Commonwealth, a county or a municipality.	Our group project is directly aligned with the SUCCESS legislation that aims "to provide wraparound supports and services to improve outcomes for [colleges'] most vulnerable populations, which may include, but shall not be limited to, low-income, first-generation, minority and disabled students and lesbian, gay, bisexual, transgender, queer and questioning students... " Across the community colleges, there exist data gaps in identifying all vulnerable student populations so that outreach and needed supports can be provided, and, in turn, monitoring and improvement of outcomes initiated.
	TRAVEL EXPENSES
Identify the person or organization that offered to reimburse, waive or pay your travel expenses.	The Institute for Higher Education Policy (IHEP) is organizing the convening with support from the ECMC Foundation. IHEP is a nonpartisan, nonprofit organization. The ECMC Foundation is a 501(c)(3) private foundation.
Address of person or organization.	IHEP 1615 L Street, NW, Suite 310 Washington, DC 20036 Phone: 202-861-8223 ECMC Foundation 111 Washington Avenue South, Suite 1400 Minneapolis, MN 55401 Phone: 651-221-0566
Provide information in as much detail as possible:	<i>Itemization and explanation of amounts offered:</i>
Transportation:	<i>Air, train, bus, and taxi fare and rental car hire, etc.</i> Airfare: \$422.00 Bus between home and airport: \$80.00 Taxi fare between airport and hotel: \$100
Lodging:	<i>Overnight accommodations.</i> \$249/night for two nights (\$498 total)
Meals:	<i>Breakfast, lunch, dinner, special events.</i> Tuesday (travel day): \$69 daily limit Wednesday (all meals but dinner provided at the convening): • Breakfast: \$60 (per person value) • Breaks (two): \$70 (per person value) • Lunch: \$80 (per person value) • Dinner: \$38 (limit) Thursday (all meals but dinner provided at the convening): • Breakfast: \$60 (per person value) • Breaks (two): \$70 (per person value) • Lunch: \$80 (per person value) • Dinner: \$38 (limit)
Admission:	<i>Registration, admission, tickets, etc.</i> Not applicable

Other (please list):	Refreshment, instruction, materials, entertainment, etc. Reception (first day of convening): \$75 (per person value)
Total:	\$1,740
Write an X beside any statement that applies.	☒ I have attached the relevant itinerary. ☒ I have attached the relevant agenda.
Employee signature:	
Date:	6/10/2026

Attach additional pages if necessary.

Complete the disclosure and submit it to your appointing authority.

DETERMINATION BY APPOINTING AUTHORITY

	APPOINTING AUTHORITY INFORMATION
Name of Appointing Authority:	Nate Mackinnon
Agency and Title/Position:	Massachusetts Association of Community Colleges (MACC) Executive Director
Agency address:	1 Massasoit Blvd., Brockton MA 02302
Office phone:	617-542-2911
Employee who filed the disclosure:	Marlene Clapp
	DETERMINATION
To give approval, check <u>both</u> statements.	Upon consideration of the facts disclosed by the employee above, I find that: ☒ Acceptance of the reimbursement, waiver or payment of travel expenses will serve a legitimate public purpose, i.e., it will promote the interests of the Commonwealth, a county or a municipality; AND ☒ Such public purpose outweighs any special non-work related benefit to the employee or the person providing the reimbursement, waiver or payment.
Reason that the employee's travel or attendance will serve a legitimate public purpose:	This activity will enhance statewide student success initiatives by informing strategies to improve data collection efforts across Massachusetts community colleges.
Appointing Authority signature:	
Date:	6/15/2026

Attach additional pages if necessary.

The appointing authority should maintain the disclosure as a public record and give a copy of any signed determination to the employee.

POSTSECONDARY DATA FOR ACTION NETWORK

Convening Agenda

July 15-16, 2026 | Washington D.C.

HIGH-LEVEL AGENDA

Day 1: Data in Action

During Day 1 activities, participants will...

1. **Explore and learn** from proven models by examining institutional, system, and state case studies that demonstrate strong data cultures and their impact on postsecondary completion outcomes and policy change.
2. **Advance team-driven projects** through dedicated working time and structured peer-to-peer feedback.

7:45 – 9:00 AM	Check-in and Breakfast
9:00 – 9:10 AM	Opening Remarks
9:10 – 9:40 AM	Institutional Data as a Policy Superpower
9:40 – 10:45 AM	Evidence in Action: Institutions that are Transforming Policy
10:45 – 11:00 AM	Break
11:00 – 11:50 AM	Project Lab: Assessing Progress and Identifying Next Steps
12:00 PM	Lunch
12:15 – 1:15 PM	Connecting the Dots: How Data Systems Can Drive Policy Change
1:25 – 2:25 PM	Project Lab: Team-to-Team Consultancy Roundtables
2:25 – 2:55 PM	Project Lab: Next Steps & New Questions
2:55 – 3:05 PM	Break
3:05 – 3:35 PM	Project Lab: Expert Clinics
3:35 – 3:50 PM	Individual Reflection
3:50 – 4:00 PM	Closing Remarks
4:00 PM	PDAN Reception

HIGH-LEVEL AGENDA

Day 2: Communicating Data for Impact

During Day 2 activities, participants will...

1. **Strengthen data storytelling and messaging skills** to effectively translate institutional insights for policymakers, advocates, and broader audiences.
2. Bridge practice to policy by identifying opportunities to **translate their data expertise into actionable policy strategies** that support their institutional/system or statewide completion goals.
3. **Build foundational coalition strategies** by learning how to engage partners and align stakeholders around shared, data-informed completion goals.

7:45 – 9:00 AM	Check-in and Breakfast
9:00 – 9:10 AM	Opening Remarks
9:10 – 9:25 AM	Policy Briefing Room: Federal Updates and Impacts
9:25 – 10:30 AM	When Campus Data Reaches Washington
10:30 – 10:40 AM	Break
10:40 – 11:40 AM	Project Lab: Coalition Building and Grassroots Advocates
11:40 PM	Lunch
12:00 – 12:50 PM	Data to Voice to Action: How to Tell Data Stories To Drive Policy Change
12:50 – 1:00 AM	Break
1:00 – 1:35 PM	Project Lab: Reflecting on Progress and Planning What's Next
1:45 – 2:00 PM	Closing Remarks and Next Steps

JUL 2026 ▶ 16 JUL 2026 TRIP TO WASHINGTON REAGAN, DC

PREPARED FOR
CLAPP/MARLENE



Connoisseur Travel
(202) 469-8990
JOE.AVILA@CTLTD.COM

RESERVATION CODE F0UBZO
AIRLINE RESERVATION CODE FNUTVT (AA)

Travel Arranger Priority Comments

THANK YOU FOR CHOOSING CONNOISSEUR TRAVEL
FOR ASSISTANCE 24/7 PLEASE CALL 202-469-8990

PLS NOTE THIS TICKET IS NONREFUNDABLE

CHANGES MUST BE MADE BEFORE THE DEPARTURE OF EACH FLIGHT

AND ARE SUBJECT TO A PENALTY PLUS ANY FARE DIFFERENCE

CHANGES AFTER DEPARTURE DATE MAY HAVE NO VALUE



DEPARTURE: TUESDAY 14 JUL Please verify flight times prior to
departure

AMERICAN AIRLINES
AA 4380

Operated by:
REPUBLIC AIRWAYS AS AMERICAN
EAGLE

Duration:
2hr(s) 2min(s)

Cabin:
Economy

Status:
Confirmed

BOS
BOSTON, MA

▶ **DCA**
WASHINGTON REAGAN, DC

Departing At:
3:19pm

Terminal:
TERMINAL B

Arriving At:
5:21pm

Terminal:
TERMINAL 2

Aircraft:
EMBRAER EMB 175 JET

Distance (in Miles): 399
Est. emission:
86.83 kg CO2

Checked Baggage: Adult, 0 pieces
Cabin Baggage: Adult, 1 piece

Passenger Name:
» CLAPP/MARLENE

Seats:
16A

eTicket Receipt(s):
0017423793463



DEPARTURE: THURSDAY 16 JUL Please verify flight times prior to
departure

AMERICAN AIRLINES
AA 3207

Duration:
1hr(s) 47min(s)

Cabin:
Economy

Status:
Confirmed

DCA
WASHINGTON REAGAN, DC

▶ **BOS**
BOSTON, MA

Departing At:
5:00pm

Terminal:
TERMINAL 2

Arriving At:
6:47pm

Terminal:
TERMINAL B

Aircraft:
AIRBUS INDUSTRIE
A319 JET

Distance (in Miles): 399
Est. emission:
76.97 kg CO2

Checked Baggage: Adult, 0 pieces
Cabin Baggage: Adult, 1 piece

Passenger Name:
» CLAPP/MARLENE

Seats:
19A

eTicket Receipt(s):
0017423793463

